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<b>CONDITION REPORT</b>	<b>Report #:</b> C13.10.2021/05
<b>Completed by:</b>  <b>Alexandra Meek</b>	
<b>Purpose of Report:</b> Entry <input type="checkbox"/> Movement <input type="checkbox"/> Loan in <input type="checkbox"/> Loan out <input type="checkbox"/> Exhibition <input type="checkbox"/> Other <input checked="" type="checkbox"/> details:- MSci Project	
<b>COLLECTION DETAILS:</b>  <b>Type:</b> Palaeontology  <b>Name (general):</b> Microfossils <b>Name (scientific):</b> Foraminifera, Bryozoa  <b>Location:</b> LG25  <b>Owner:</b> Lapworth Museum of Geology, University of Birmingham  <b>Collection/Inventory/Object number(s)</b> Unnumbered – labelled as Misc Micropalaeontology  <b>Notes:</b>	
<b>DESCRIPTION:</b>  <b>General description of collection:</b> Sand samples in vials and bags Some hand specimens in match boxes  <b>Number of component parts:</b> 28  <b>General Condition:</b> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input checked="" type="checkbox"/>	
<b>Explanation where appropriate:</b> (*include details of deterioration, damage, issues, and include the specimen labels and mounts as appropriate) Vials loose in boxes could roll around and damage each other Loose bags of sediment Loose vials not within cardboard trays Some sediment stored in plastic or paper bags	

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## DESCRIPTION (contd.):

### Photographic images taken:



## CONSERVATION

### Details/Indication of previous conservation/repairs:

No indication of previous conservation

### Conservation Action Required:

Repackage specimens – sediment into sealed vials and containers  
Rearrange so there isn't free space within box – prevent movement

## COLLECTION REQUIREMENTS

### Storage & Environmental:

Currently stored in some discoloured cardboard trays and some in plastic or paper bags  
18°C  
40-50% RH

### Packing, handling & transportation:

Box relatively light but lots of free space for specimens to move around and glass vials to break

**ADDITIONAL REMARKS**