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<b>CONDITION REPORT</b>	<b>Report #:</b> C13.10.2021/01
<b>Completed by:</b>  <b>Alexandra Meek</b> <b>J. D. Dixon</b>	
<b>Purpose of Report:</b> Entry <input type="checkbox"/> Movement <input type="checkbox"/> Loan in <input type="checkbox"/> Loan out <input type="checkbox"/> Exhibition <input type="checkbox"/> Other <input checked="" type="checkbox"/> details:- MSci Project	
<b>COLLECTION DETAILS:</b>  <b>Type:</b> Palaeontology  <b>Name (general):</b> Microfossils <span style="float: right;"><b>Name (scientific):</b> Foraminifera</span>  <b>Location:</b> LG25  <b>Owner:</b> Lapworth Museum of Geology, University of Birmingham  <b>Collection/Inventory/Object number(s)</b> LAP2309  <b>Notes:</b>	
<b>DESCRIPTION:</b>  <b>General description of collection:</b> Hand Specimens – various sizes   <b>Number of component parts:</b> 14 boxes  <b>General Condition:</b> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input checked="" type="checkbox"/> Poor <input type="checkbox"/>  <b>Explanation where appropriate:</b> (*include details of deterioration, damage, issues, and include the specimen labels and mounts as appropriate) Everything in individual boxes but specimens are in pieces so rubbing with each other General movement within box	

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## DESCRIPTION (contd.):

### Photographic images taken:



## CONSERVATION

### Details/Indication of previous conservation/repairs:

N/A

### Conservation Action Required:

Repackage specimens to prevent movement/collision

Ensure that everything is sealed due to significant amount of loose material

## COLLECTION REQUIREMENTS

### Storage & Environmental:

Currently in cardboard trays and plastic boxes – cardboard trays are discoloured and plastic boxes are dirty/clouded

18°C

40-50% RH

### Packing, handling & transportation:-

All going to move due to space within box

Quite light

**ADDITIONAL REMARKS**