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CONDITION REPORT	Report #: C13.10.2021/02
Completed by: J. D. Dixon	
Purpose of Report: Entry <input type="checkbox"/> Movement <input type="checkbox"/> Loan in <input type="checkbox"/> Loan out <input type="checkbox"/> Exhibition <input type="checkbox"/> Other <input checked="" type="checkbox"/> details:- MSci Project	
COLLECTION DETAILS: Type: Palaeontology Name (general): Microfossils Name (scientific): Foraminifera Location: LG25 Owner: Lapworth Museum of Geology, University of Birmingham Collection/Inventory/Object number(s) LAP2345 Notes:	
DESCRIPTION: General description of collection: Hand specimens – various sizes Thin sections Mounted specimens Sediment container Number of component parts: 27 boxes General Condition: Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input checked="" type="checkbox"/>	
Explanation where appropriate: (*include details of deterioration, damage, issues, and include the specimen labels and mounts as appropriate) Specimens packaged together will collide Thin sections stacked on top of one another	

Container of sediment with hard-to-open lid; could be spilt everywhere when opened
Specimens are poorly packed and will move when box is moved



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DESCRIPTION (contd.):

Photographic images taken:



CONSERVATION

Details/Indication of previous conservation/repairs:
N/A

Conservation Action Required:

Repackage all specimens to prevent movement
Repackage hand specimens to ensure material does not collide

Repackage thin sections to prevent breakage/collision
Ensure sediment is sealed to prevent spillage

COLLECTION REQUIREMENTS

Storage & Environmental:
Currently in degrading cardboard trays, glass tubes, and sediment in a metal tin
18°C
40-50% RH

Packing, handling & transportation:-
Specimens will move due to space within box
Chance of spillage of sediment or movement of hand specimens into the wrong trays

ADDITIONAL REMARKS